

# Northwest Workforce Council

Notice of Right to File a Discrimination Complaint

WIA 01-01a

## **EQUAL OPPORTUNITY IS THE LAW**

**It is against the law for the Northwest Workforce Council and its service providers, as recipients of Federal financial assistance, to discriminate on the following bases:**

Against any individual in the United States, on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief; and against any beneficiary of programs financially assisted under Title I of the Workforce Investment Act of 1998 (WIA), on the basis of the beneficiary's citizenship/status as a lawfully admitted immigrant authorized to work in the United States, or his or her participation in any WIA Title I-financially assisted program or activity.

**The Northwest Workforce Council and its service providers must not discriminate in any of the following areas:**

Deciding who will be admitted, or have access, to any WIA Title I-financially assisted program or activity; providing opportunities in, or treating any person with regard to, such a program or activity; or making employment decisions in the administration of, or in connection with, such a program or activity.

**What to do if you believe you have experienced discrimination:**

If you think you have been subjected to discrimination under a WIA Title I financially assisted program or activity, you may file a complaint within 180 days from the date of the alleged violation with either:

Equal Opportunity Officer  
Northwest Workforce Council  
PO Box 2009  
Bellingham, WA 98227

Director, Civil Rights Center (CRC)  
U.S. Department of Labor  
or 200 Constitution Avenue NW, Room N-4123  
Washington, DC 20210

If you file your complaint with the Northwest Workforce Council, you must wait either until a written Notice of Final Action is issued, or until 90 days have passed, (whichever is sooner), before filing with the Civil Rights Center (see above address). If the Northwest Workforce Council does not give you a written Notice of Final Action within 90 days of the day on which you filed your complaint, you do not have to wait for that Notice to be issued before filing a complaint with CRC. However, you must file your CRC complaint 30 days of the 90-day deadline (in other words, within 120 days after the day on which you filed your complaint with the Northwest Workforce Development Council).

If the Northwest Workforce Council does give you a written Notice of Final Action on your complaint, but you are dissatisfied with the decision or resolution, you may file a complaint with CRC. You must file your CRC complaint within 30 days of the date on which you received the Notice of Final Action.

Signature: \_\_\_\_\_

I certify that I have been provided a copy of this statement.

**FILE COPY**